

**Portsmouth Regional Local Human Rights Committee Meeting Draft Minutes**  
**February 9, 2007**

**Attending Committee Members**

Sherri McGriff, Chairperson  
Alvin Holloway  
Raymond Peele  
Darlene Williams  
Janniell Harper-Youngblood  
Reginald Daye, Regional Advocate

**Absent**

None

The Chairperson, Sherri McGriff opened the meeting at 9:05 a.m.  
Committee Members and Provider affiliates introduced themselves.  
Opportunity for public comment was made. No comments were made from the public.

**Remarks from the Regional Advocate, Reginald Daye:**

Mr. Daye apprised attendees of administrative changes at Virginia Beach Methadone Clinic (VBMC) Committee and affiliates were apprised of the status of the Human Rights Conference planned for 2007. A tentative date of Friday, September 7, 2007 has been set and a tentative location in Richmond or Charlottesville has been selected for the conference. A welcome session for the conference will be held on Sept. 6, 2007 from 7-9pm. Status of Regulations: the public comment period has been completed. Quite a few comments received, not all related to proposed changes. A Representative from the Attorney General's Office is looking at proposed changes. It is hoped that the administrative process will be completed by spring.

Mr. Daye also shared with attendees that all LHRC meeting minutes are available for viewing on the State's website, as well as the State Human Rights Committee newsletter. SHRC encourages feedback and comments on the newsletter.

The SHRC is hosting a luncheon on March 1, 2007 to recognize volunteers of LHRCs. The PRLHRC will select a representative to attend. Certificates for committees will be awarded. Time and location of the luncheon are to be announced.

Mr. Daye again reminded affiliates that with any program expansion; first a letter needs to be sent to his office with a description of the type of services to be provided, the location of the program, and whether or not the expanded program will come under the provider's current policies and procedures. This needs to be done prior to coming to the PRLHRC meeting and prior to requesting temporary affiliation.

Mr. Daye reminded affiliates their annual seclusion and restraints reports should have been submitted to his office by January 15, 2007. Affiliates were also informed that the forms are available on the state website. Forms were distributed at the meeting.

The secretary, Deborah Bell distributed and read the minutes of the December 8, 2006 meeting. The minutes, as read, were motioned and approved by the Committee. The current agenda was approved and adopted by Committee.

**Provider/Affiliate Status Reports**

Faith, Hope and Charity Representative, Kenneth Moody

The Residential Care Center has a conditional license from the department of Mental Health, Mental Retardation and Substance Abuse Services through April 19, 2007.

Currently, there are 3 residents, 3 admissions, no discharges, no deaths, seclusions, restraints, complaints or human rights violations. The 2006 seclusion and restraint report has been submitted to Mr. Daye's office.

Blue Ridge Residential Services Representative, Richard Gilman

There were no allegations of abuse, neglect, serious incidents, serious injuries or deaths. The 2006 seclusion and restraint report has been submitted to Mr. Daye's office. Mr. Gilman indicated that there will be a new permanent representative/liaison, Darnell Pierce, at the next meeting.

Dominion Services for All People Representative, Gail Gay, Angela Simmons

The census is 5, admissions 1, discharges 1, no deaths, restraints 7, no seclusions or abuse allegations. The 2006 Seclusion and Restraint report has not been submitted as of today. The Consumer handbook is to be reviewed by the PRLHRC today.

Phoenix Aspiration of Care Representatives, Henry Council, Joseph Hector

License continues for six months from September 27 2006. Current census is 5. No admissions, discharges, restraints, seclusions or human rights violations. Provider requested continued temporary affiliation for MR coed facility at 2216 Deep Creek Blvd. in Portsmouth, VA. 23704. Committee Moved seconded and approved continued temporary affiliation for facility at 2216 Deep Creek Blvd. Restraint and Seclusion report for 2006 has been submitted to Mr. Daye's office.

Shepherds Lodge Representative Debbie Coley

Census is 5. No admissions, no discharges, one formal complaint, no restraints, no seclusions or allegations of abuse. Provider is requesting continued temporary affiliation for property at 2809 Arcadia Ave. Portsmouth Va. 23704 and a second location at 1009 Lunenburg Street, Norfolk Va. 23523. Committee approved continued temporary affiliation for both properties of Shepherd's Lodge. Seclusion and restraint report has been submitted to Mr. Daye's office. One formal complaint to be discussed in closed session.

Mr. Daye indicated that all temporary affiliations are for 90 days or until next PRLHRC meeting.

VBMC Representative, Ofelia Sellati, Ranisha Presbery

Representative relayed that she is unable to report today due to recent changes in Management. Report will be forwarded by fax to the Secretary to be entered at the next PRLHRC meeting.

AA&G Representative, Gwendolyn McCoy.

Current census is 6. No admissions, no discharges, no complaints, no restraints, no seclusions or allegations of abuse. Affiliate is licensed through 10/15/2007. Provider requesting continued temporary affiliation for facility Jaz place, at 2211 Richmond Ave, Portsmouth, Va. 23704. Committee approved continued temporary affiliation for stated property. Restraint and Seclusion report has not been submitted to Mr. Daye's office as of today.

FAM-MAT Services Representative, Zia Paige

Current census is 23 residents, 4 admissions 1 complaint, no restraints, no seclusions or allegations of abuse. Affiliate is licensed through 9/10/2007. Representative is unsure whether the 2006 seclusion and restraint report has been submitted to Mr. Daye's office. Representative will follow up today and submit report by 02/12/2007. 2007 annual dues have been paid.

Child of God Group Homes LLC Representatives, Kendric McKnight, Deborah Bell

Current census is (4) four. No admissions, discharges or allegations of abuse. No seclusions, restraints or human rights violations. Annual audit was completed on 1/10/2007. Tri-annual license was recommended but has not received as of today. Representative has a letter of good standing. 2006 Seclusion and Restraint report has been submitted to Mr. Daye's office. 2007 annual dues are to be paid today.

Corines Place. No representative. Alleged to be voluntarily surrendering license. Committee will await official documentation from provider. Committee motioned and approved to drop to temporary affiliation status.

Intercept Youth Services, Representative, Rasheena Howard, Brian Chizuk, Eric Walton  
Current is census is 8. 4 admissions, 4 discharges, 1 AWOL, 1 peer to peer incident., no seclusions, no restraints, no complaints or allegations of abuse. Currently licensed. Seclusion/restraint report for 2006 not yet submitted. All conditions mentioned in December minutes have been satisfied. Requesting to have permanent affiliation re-instated. Committee motioned and approved re-instatement to permanent affiliation. Affiliate is required to attend closed session to discuss peer to peer incident.

**Treasurer's Report** Presented by Richard Gilman of Blue Ridge Residential Services. The current balance is \$2,743.50. All current permanent providers have paid their 2007 annual dues as of today. Treasurer's Report corrected and accepted by affiliates/providers as accurate. Report attached. Committee motioned and accepted amended treasurer's report.

Committed moved and approved to terminate Corine's Place affiliation status for non compliance with by laws, Non-attendance and non-payment of dues. Provider may request re-instatement at a later time if these conditions are met. Committee has received verbal report that Corine's Place is voluntary surrendering their license and is waiting formal notification.

### **Old Business**

Committee elected Ms Harper-Youngblood as the Vice Chairperson. Ms. Darlene Williams was elected as the Secretary.

Dominion Services for all People's handbook reviewed. Committee moved and approved Dominion's handbook. Faith Hope and Charity rules of conduct approved on 8/25/06. Previous minutes did not reflect this. Committee moved and approved to amend 8/25/06 minutes to reflect approval of FHC's rules of conduct.

### **New Business**

Intercept Youth Services has submitted a policy for committee review. This will be reviewed and discussed at the next meeting.

Committee motioned and approved to go into closed session in accordance with VA code 2.2-3711A for the purpose of discussing serious incidents at Shepherds Lodge and Intercept Youth Services.

Committee motioned and approved to end closed session in accordance with VA code 2.2-3711A.

Upon reconvening in open session all committee members certified that only incidents at Shepherds Lodge and Intercept Youth Services were discussed. There were no recommendations made by the committee.

Committee selected Janniell Harper-Youngblood to attend SRHC luncheon on March 1, 2007.

Year 2007 Planned Meeting Dates Scheduled as follows:

**February 9, 2007 @ 9 AM meeting to be held at Shepherds Lodge** located at 3337 Killian Avenue, Portsmouth, Virginia 23704. Refreshments are to be provided by Phoenix Aspiration of Care.

**May 18, 2007@ 9 AM meeting to be held at Child of God Group Homes' offices**, located at 5 East Queen's Way, Hampton, Virginia 23669.

Refreshments to be provided by Faith, Hope and Charity

**August 17, 2007@9 AM meeting to be held at Child of God Group Homes' offices**, located at 5 East Queen's Way, Hampton, Virginia 23669.

Refreshments to be provided by Dominion Services for All People

**November 9, 2007 @ 9 AM meeting to be held at Shepherds Lodge** located at 3337 Killian Avenue, Portsmouth, Virginia 23704. Refreshments are to be provided by the VBMC.

Meeting Adjourned at 10:59am

Respectfully Submitted, Deborah Bell Secretary/Liaison